

**LAKE SHORE FIRE DISTRICT**  
**BOARD OF FIRE COMMISSIONERS**  
**MINUTES – FEBRUARY 10, 2020**

- The February Meeting of the Board of Fire Commissioners was called to order by Chairman Jensen at 6:30 PM starting with the pledge of allegiance and a moment of silence, attending were Commissioners, Cappon, Newby, Secretary R. Staub, Treasurer H. Pearl, Chief O’Coin, Deputy Chief Meeker, Battalion Chief Freeman, Fire Department Representative Mike Duthoy, Residents Dobson, Albright, Hain Crumblish.
- The minutes of the January 2020 Meeting were accepted as read. Motion by Cappon, second by Newby. Carried 3-0.
- The minutes of the 2020 Organizational Meeting were accepted as read. Motion by Cappon, second by Newby. Carried 3-0

**OPEN PUBLIC FORUM:**

- Resident Doug Dobson spoke and said the last Workshop was encouraging but he would like to see the workshop not be just an internal focus, he would like to see more input from the public. Mr. Dobson said the workshop was a good process.
- Resident Suzanne Albright referred to the September 2019 meeting where she inquired about the Fire District Vehicle Policy, she had also asked for copies of the monthly usage reports of the district vehicles. She was able to get the 2018 Fire Chiefs report but was not able to find any information on the vehicle usage and none of her questions have been answered, she has not yet seen the 2019 Fire Chiefs report. Mrs. Albright is suggesting that if the records were not kept regarding the vehicle usage that the Board should just state that they were not kept.
- Resident Al Hain did not have all his notes with him. He would like to know if the Firefighters Union Contract would be available on the Web site. Mr. Hain will also have some questions on the concrete repair in the truck bay area, he will submit that in writing later.

Chairman Jensen thanked the residents for attending the initial Workshop Meeting and that there are many projects to be addressed by the Board of Fire Commissioners.

## **OUTGOING CORRESPONDENCE:**

- Lake Shore Fire District Directory information was sent to Ridge Road Fire District Secretary Kenny Bowers as requested.
- Oaths of Office for two Fire Commissioners Newby & Cappon, Secretary Staub, Treasurer Pearl and Chief O'Coin along with the proof of the Crime Policy for the Treasurer were sent to the Town of Greece as required.
- Letter sent to Mr. Tim Kelly regarding the appointment of a fire commissioner for a one-year term for 2020.
- Letter sent to John Murphy thanking him for his time and energy spent as a past fire commissioner, chief and member of the truck committee of the Lake Shore Fire District.

## **INCOMING CORRESPONDENCE:**

- A letter was received from Resident Doug Dobson requesting meeting minutes, budget reports, and other fire district financial information.
- Crime Policy was received from Walsh Duffield Companies for 2020. (will be filed)
- Association of Fire Districts of the State of New York listing the New Commissioner Training schedule.
- Notice of the annual Greece Fire council Dinner Meeting on February 6, 2020 at the Barnard Exempts.
- Certificate of Origin for the 2019 Pierce Pumper (filed)
- Anonymous letter received regarding someone's desire to bring to the attention of the Lake Shore Fire District that the Fire district is not in compliance with posting of meeting minutes and annual budget on the website.
- Request for a Fire Report of a recent alarm to 121 Belmont Road from Metropolitan Insurance Co. along with a check for \$15.00. (request for the report given to Battalion Chief Freeman)
- Letter from the Town of Greece regarding the recent Tax Bill received as a resident of the Lake Shore Fire District. The tax bill received was not updated to the current tax levy that was approved by the Lake Shore Fire District, therefore Lake Shore Fire District residents received an incorrect fire tax rate on their Town & County Tax Bill.
- Letter received from the Empire Center (Records Access Officer). They are requesting current copies of all collective bargaining contracts (or agreement) between the Lake Shore Fire District and a bargaining unit representing the municipality's employees (including all appendices, salary grade table, side letters and other attachments). (to Commissioner Tydings)
- Ad from Spectrum.
- Fire District Affairs. (distributed)
- MCVFA Membership Meeting, Thursday, January 30, 2020 at the Chili Fire Department Company #1 3231 Chili Avenue.

- Letter received from Chevrolet regarding the 2017 Chevrolet Tahoe. They are conducting a safety recall for VIN: 1GNSKFEC9HR266978, this is the vehicle currently owned by the Lake Shore Fire District.
  - A check of \$3,000.00 was received from Greece Volunteer Ambulance for rental of a truck bay at Station#2 for six months.
  - Notice of resignation of EMT/Pump-Operator Mr. Patrick Byrne effective January 30, 2020. (filed)
  - Letter from the Lake Shore Fire Department requesting use of Station #3 for Board of Directors Meetings every third Wednesday of every month, and also use of Station #2 for monthly meetings the first Wednesday of every month, and the softball team would like to use Station #2 on Tuesdays after their home games.
  - Letter from the Lake Shore Fire Department announcing that Mike Duthoy is the Chairman of the Board of Directors, Terry Kaufman is the Vice Chairman. Tom Parsons is the new treasurer, and Dawn Freeman is the Department Secretary.
  - Mary Milani Newby has completed the Commissioner Training Course, Approved by the NYS Comptroller's Office. (certificate filed)
  - Part-time EMT/Pump Operator Cole Kloesz will be off duty for the month of February for Army Reserve Training.
  - Part-time EMT/Pump Operator David Steves is resigning due to his being hired as a full-time Firefighter with the Ridge Road Fire District.
  - Part-time EMT/Pump Operator Patrick Byrne is resigning due to his being hired as a full-time Firefighter with the Ridge Road Fire District.
- 
- Lake Shore Fire District Travel Authorization Request for Commissioner Randy Jensen to attend the United States National Fire Academy Golf & 9-11 Stair Climb Coordinators Meeting, February 21 – 23, 2020 in Emmitsburg, MD. There is \$00.00 cost to Lake Shore Fire District.
  - Request from Fire Police Captain Mike Duthoy to use Station #2 for a Battalion 2 Fire Police Meeting on March 17, 2020.
  - Request from Fire Police Captain Mike Duthoy to use either Station #2 or #3 the last Wednesday of every month for Fire Police Training and meetings.
  - Division of Homeland Security and Emergency Services Course Confirmation for Kari Burton, total cost will be \$2863.00.
  - Division of Homeland Security and Emergency Services Course Confirmation for Brian Bennington, total cost will be \$2863.00.
  - Division of Homeland Security and Emergency Services Course Confirmation for Taylor A Connellie, total cost will be \$2863.00.
  - Division of Homeland Security and Emergency Services Course Confirmation for Jeffrey M. Thompson, total cost will be \$2863.00.
  - Division of Homeland Security and Emergency Services Course Confirmation for Jeffrey Kridel, total cost will be \$2863.00.
  - Check (\$15.00) received from Metropolitan for a request for a fire report for a fire at 121 Belmont Rd. on 12/25/2019.

- Lake Shore Travel Authorization Request for Ruben Isaacsosn to VFPASNY 2020 Convention, 5/14/2020 – 5/17/2020. (need registration check \$520.69))
- Lake Shore Fire District Travel Authorization Request for Commissioner Tom Cappon to attend the Pinsky Fire Law Group Conference at Turning Stone from 3/26/2020 – 3/29/2020. Total cost to be \$1210.50.
- Lake Shore Fire District Travel Authorization Request for Commissioner Lucas Falkner to attend the Pinsky Fire Law Group Conference at Turning Stone from 3/26/2020 – 3/28/2020. Total cost to be \$895.00.
- Lake Shore Fire District Travel Authorization Request for Treasurer Holly Pearl to attend the NYSGFOA Annual Conference in Albany from 4/1/2020 – 4/3/2020. Total cost \$709.00.

### **TREASURER'S REPORT:**

- Treasurer Pearl displayed the Annual Report Presentation on the smart screen, she presented the 2019 Fire District financials and reviewed the Annual Update Document. The Annual Update Document will be filled with the New York State Comptroller's Office by the end of February as required.
- Treasurer Pearl is asking the Board for permission to change our Fire District credit card program from Chase Bank to the Bank of Castile Credit Cards to allow for better administration on the card program. Treasurer Pearl said she will wait for an opportunity that will not interfere with any high usage such as the impending flood situation.
- Treasurer Pearl has submitted a Travel request for the Government Finance Officers Association Conference. This is a reasonably priced conference offering 2 ½ days of training plus meals for \$200.00. The conference is held in Albany, New York so there will be additional cost for mileage and hotel. The topics that are covered are: Participatory Budgeting, Automating Time & Attendance, Tax Caps, GASB 34 new accounting rules for 2020, NYS RET Update, Special Plans for RET, Debt Financing.
- Treasurer Pearl proposed the following Resolution regarding the retirement plan for the career staff of the Lake Shore Fire District:  

At a meeting of the Board of Fire Commissioners of the Lake Shore Fire District held at 1 Long Pond Road, Rochester, New York on February 10, 2020, Commissioner Cappon offered the following Resolution.

“Be IT RESOLVED that the Board of Fire Commissioners of the Lake Shore Fire District does hereby elect to provide the pension benefit of Section 384-d of the Retirement and Social Security Law, as presently or hereafter amended, for any member who duly elects to enroll in this plan”

“Be IT FURTHER RESOLVED: that the effective date of such shall be the first day of March 2020.” (to be approved under New Business)
- The treasurer's report was approved as submitted. Motion by Newby, second by Cappon. Carried 3-0.

## **BILLS:**

- Following their review all the bills that were recorded and received by the secretary were approved for payment. There were 42 claims @ \$32,609.67. Motion by Newby, second by Cappon. Carried 3-0.

## **FIRE DEPARTMENT REPRESENTATIVE:**

Board of Directors Chairman Mike Duthoy

## **REPORT FROM CHIEF O'COIN:**

### **Commission Meeting Topics.**

- Calls for Service year to date 107
- In January we responded to a total of 90 calls for service, 70 calls were Rescue & Emergency Medical Service Incidents. The remainder of the calls were for other emergency related incidents.
- Chief O'Coin reported that the Fire Department has approved two new members
  1. Kenneth Allport of 427 Latta Rd., Former Hilton Explorer
  2. Kyle Crawford of 215 Spanish Trail
- Chief O'Coin reported that we have started our Flood Planning Meetings. The first meeting was held on January 30<sup>th</sup> with our core group. We have broken up the group into sections of responsibilities; they are:
  - **Firehouse Planning - Command Staff**
    - Chief O'Coin – Incident Commander
    - Battalion Chief Shaun Freeman – Operations
    - District Clerk Mary Carmel – IC & Pls Aide
    - Commissioner Randy Jensen – Liaison to I/C & Op's.
  - **Firehouse Building & Equipment**
    - Deputy Chief Meeker – Leader
    - Captain Mike Addy
    - Captain Jay France
    - Commissioner Tom Cappon- Liaison
    - Commissioner Lucas Falkner – Liaison
  - **Logistics**
    - Asst. Chief John Izzo – Leader
    - Secretary Bob Staub
    - Commissioner Leo Tydings
    - Commissioner Mary Newby
    - Treasurer Holly Pearl
  - **Staffing**
    - Lt. Bill Vasey – Leader
    - Lt. Scott Willis
    - Lt. Josh Henneman

- Commissioner Tom Cappon
- Commissioner Lucas Falkner
- On Tuesday February 11<sup>th</sup> the Command Staff will be meeting with the Office of Emergency Management at the PSTF
- On Thursday the Command Staff will be meeting with the Highway Commissioner.
- Deputy Chief Meeker will be doing a presentation on the Duty Officer Vehicle.

**QUESTIONS TO THE CHIEF:**

**REPORT FROM DEPUTY CHIEF MEEKER:**

- Deputy Chief Meeker gave an excellent smart screen display of a new Command Vehicle to replace the current 2014 Chevrolet Tahoe. The Truck Committee has visited many fire departments who currently have a Pick-Up truck style command vehicle. The Truck Committee is recommending the Board approve this style vehicle and adopt a “Resolution” to start the process as soon as possible. A Resolution subject to a Permissive Referendum is as follows. This Resolution will be brought up for approval under New Business.

RESOLVED, The Lake Shore Fire District Board of Fire Commissioners does hereby authorize the Capital Expenditure from the Equipment Reserve Fund the amount of \$65,000.00 for the purchase of a 2020 Command Vehicle from Competitive Bidding. This vehicle to be delivered with all appurtenant communication, lighting and siren equipment as required and necessary as described in the specifications listed in the Lake Shore Fire District Competitive Bidding Process.

This resolution is made subject to the Permissive Referendum requirements set forth in Section 6G in the General Municipal Law, and in the absence of a referendum election, this resolution will be effective 30 days after the date of its adoption on February 10, 2020.

This Resolution will be brought up for approval under New Business.

**REPORT FROM CAREER BATTALION CHIEF FREEMAN:**

**Training/Firehouse Routines**

- February training topics: CPR, Ice/Cold Water Rescue, Hazmat, Skywave will be coming to Headquarters Station for the new radio training.
- Battalion Chief Freeman reported the new Firefighter Recruits are now attending The New York State Fire Academy in Montour Falls for the Recruit Fire Fighter Training. All the recruits have completed week #1 of the training on very positive notes. There have been great reports from the Academy personnel as well as from our recruits.

- Firefighter Cunningham has been temporarily assigned to Group 3. Lt. Vasey will be working with him for approximately two weeks. Firefighter Cunningham has passed all his skills evaluations without issue.
- Firefighter Edwards will be out indefinitely on medical leave for shoulder surgery.
- Part-Time EMT Patrick Byrne has resigned his position as he has been hired to a full-time position with the Ridge Road Fire District.
- Part-Time EMT Dave Steves has resigned his position as he has been hired to a full-time position with the Ridge Road Fire District.
- Part-Time EMT Cole Kloesz will be off duty for a month as he has been deployed with his US Army Reserve Troop for the month of February.
- Lt. Vasey and Battalion Chief Freeman are working on getting new candidates to fill the openings in the EMT/Pump Operator positions.

**Maintenance Items**

- E203 had warranty work on a couple of shelving units. Work done by Churchville Fire Equipment
- R208 had the left rear marker light replaced – work done in house.
- Battalion Chief Freeman has asked Fire District Clerk Mary Carmel to get estimates from three vendors and to include a four-yard dumpster for Long Pond Rd and two-yard dumpster for Ling Road, for the fire district rubbish pick-up. They are as follows: The current Budget for 2020 for this service is \$2,820.00. Estimates are:

	Long Pond Rd.	Ling Road	Total
Waste Management	\$1,345	\$792	\$2,137
Casella Waste	\$1,632	\$576	\$2,208
Suburban Disposal	\$1,716	\$756	\$2,472 plus \$200 drop

**COMMISSIONERS REPORT:**

**CHAIRMAN JENSEN:**

- Chairman Jensen said that Secretary Staub has the fourth quarter usage of the EAP Impact report.
- Chairman Jensen and Chief O’Coin did have a conversation with our insurance agent Gary Wilkins concerning the coverage of Station #3 regarding flood coverage. We currently have one million dollars coverage on this building and that will most likely not cover a total loss of the building. An additional coverage is available, two-million-dollar coverage would cost an additional \$375.00 per year. The umbrella insurance policy is only for liability coverage. Chairman Jensen had many questions for Gary regarding what is covered under our current coverage, this is very detailed and would entail many circumstances and variables.
- Chairman Jensen said there will be a community outreach program meeting on September 26, 2020.

- Chairman Jensen sent a note to Treasurer Pearl and District Clerk Carmel regarding a regional meeting of PERMA (our Workers Comp. carrier) on Thursday 9, 2020 at the Strathallen Hotel if they are able to attend.
- Chairman Jensen sent out an RFQ for the soil bearing characteristics, he has received two quotes and is waiting for one more quote, once all the quotes are received the group will decide on what action needs to be taken.
- Chairman Jensen did send a PDF copy of the 2018 Chief's Report to Mrs. Albright.
- Chairman Jensen thanked the Board for sponsoring him to attend the National Fallen Fighters Advocate Workshop in Scottsdale, Arizona last month at no cost to the Fire District. There were 61 Advocates from all over the country, there were 14 hours of meetings and training at the event. Chairman Jensen was able to attend the Attributes of Leading - Train the Trainer meeting and Leadership so Everyone Goes Home – Train the Trainer seminars. Chairman Jensen talked about the subjects of these meetings.
- Chairman Jensen talked with past commissioner Tim Kelly, Tim gave Chairman Jensen some of the flood information that he had regarding the 1993 flooding event.

**COMM. CAPPON:**

- Commissioner Cappon has talked with Commissioner Falkner regarding the assignments they were given at the Organizational Meeting, they will be switching/splitting up some of them. Commissioner Cappon will get that new information to Secretary Staub so that it can be corrected on the Organizational Meeting assignments.

**COMM. FALKNER:** absent, report given by Chairman Jensen

- Commissioner Falkner has obtained two estimates for complete installation and finishing of Chair Rail (per the estimate) in the meeting room at Station #2, they are:
  - Mr. Sal Gingello @ \$697.00
  - Mr. Tom Chugg @ \$780.00

**COMM. NEWBY:**

- Commissioner Newby and Commissioner Tydings met with our IT Contractor, Glen Johnson regarding our server, new laptop computers and the Webb Site as well. Glen gave them prices for these items. They are looking at putting a lockable server in the closet in the hallway with the phone lines. They are also considering having the door locked with a key fob system or to have a security system placed in the closet.
- Commissioner Newby will post the items discussed tonight on the Webb Site, she would like to talk to some of the members of the Fire Line for more information to put on the Webb Site. A change in the format of the Webb Site was discussed and that will be addressed a later date.

**COMM. TYDINGS:** absent

**APPROVAL OF REQUISITIONS:** none this month

**OLD BUSINESS / PENDING ITEMS:**

- Chairman Jensen talked about the letter our residents received from the Town of Greece regarding the incorrect tax rate that was on their recent tax bills. Commissioner Newby will put that information on the Web site explaining the error and how it will be addressed by the Town of Greece. Commissioner Newby has had a conversation with the Town Tax Assessor regarding how it will be handled.
- Commissioner Newby asked about the status of the ID machine. B/C Freeman said they are resolving any problems and they are moving forward, it is now up and working.
- Commissioner Newby asked if the Union Contract could be put on the Webb Site, Chairman Jensen said they would need to check into that issue with the Fire District Attorney.
- Treasurer Pearl asked if the fire district could cancel the FAX line the cost has tripled over the last year. D/C Meeker said that he needs to have a secure line for checking background of potential firefighter candidates. D/C Meeker will check further into other options. (further information, this information can now be emailed)
- Treasurer Pearl asked if the new radios would replace the digital pagers. B/C Freeman said we are not near the point where we can eliminate the pagers at this time.

**NEW BUSINESS:**

- There is \$100,000.00 in the unassigned fund balance. Chairman Jensen asked if these funds could be used for flood planning. Treasurer Pearl feels that purchases around the flood and expenses resulting from the flood would qualify as this would be considered a onetime event. Treasurer Pearl said that if we are going to plan for another flood in 2021, we would have to incorporate funds into our operation budget. Treasurer Pearl said that as part of the logistics committee she would track the flood related expenses and only those expenses would be able to be covered by the unassigned fund balance money.
- Resolution offered by Cappon, to move \$100,000.00 from the Unassigned Fund Balance into the Lake Shore Fire District Flood Plan and unanticipated operational expenses fund. Seconded by Newby. Carried 3-0.
- Action on a new Command Vehicle.

**RESOLUTION**

Notice is hereby given that the following Resolution has been adopted by the Board of Fire Commissioners of the Lake Shore Fire District on February 10, 2020 subject to a Permissive Referendum.

RESOLVED, The Lake Shore Fire District Board of Fire Commissioners does hereby authorize the Capital Expenditure from the Equipment Reserve Fund the amount of \$65,000.00 for the purchase of a 2020 Command Vehicle from Competitive Bidding. This vehicle to be delivered with all appurtenant communication, lighting and siren equipment as required and necessary as described in the specifications listed in the Lake Shore Fire District Competitive Bidding Process.

This resolution is made subject to the Permissive Referendum requirements set forth in Section 6G in the General Municipal Law, and in the absence of a referendum election, this resolution will be effective 30 days after the date of its adoption on February 10, 2020.

Polling of the Board of Fire Commissioners as follows;

Commissioner Jensen	Yes
Commissioner Cappon	Yes
Commissioner Newby	Yes
Commissioner Tydings	Absent
Commissioner Falkner	Absent

The Secretary of this board is directed to publish a notice containing this resolution in compliance with the aforesaid Section 6G of General Municipal Law.

By Order of the Board of Fire Commissioners of the Lake Shore Fire District.

Dated February 10, 2020. Robert E. Staub Secretary

- Motion by Cappon, seconded by Newby to stay with our current rubbish collector contractor and low bidder Waste Management @ \$2,137.00 per year. Carried 3-0. The current Budget for 2020 for this service is \$2,820.00. Estimates are:

	Long Pond Rd.	Ling Road	Total
Waste Management	\$1,345	\$792	\$2,137
Casella Waste	\$1,632	\$576	\$2,208
Suburban Disposal	\$1,716	\$756	\$2,472 plus \$200 drop

- Motion by Newby, seconded by Cappon to approve Mr. Kenneth Allport of 427 Latta Road, (Former Hilton Explorer) for active membership in the Lake Shore Fire District pending a successful background check and physical exam. Carried 3-0.
- Motion by Newby, seconded by Motion by Cappon to approve Kyle Crawford of 215 Spanish Trail for active membership in the Lake Shore Fire District pending a successful background check and physical exam. Carried 3-0.
- Motion by Newby, second by Cappon to deposit a check of \$15.00 from Metropolitan Insurance Co. for a fire report into the general account. Carried 3-0.
- Motion by Newby, seconded by Cappon to deposit a check of \$3000.00 from Greece Volunteer Ambulance for stall rental at Station #2 into the general account. Carried 3-0.
- Motion by Newby, seconded by Cappon to accept the resignation of part-time EMT/Pump Operator David Steves as he has accepted a full-time position with the Ridge Road Fire District. Carried 3-0.

- Motion by Cappon, seconded by Newby to accept the resignation of part-time EMT/Pump Operator Patrick Byrne as he has accepted a full-time position with the Ridge Road Fire District. Carried 3-0.
- Motion by Cappon, seconded by Newby to contract Mr. Sal Gingello to install the chair rail at Station #2 for \$697.00 as quoted. Carried 3-0. Commissioner Falkner to handle the chair rail project with Mr. Gingello.
- Motion by Newby, seconded by Cappon to approve the request from Fire Police Captain Mike Duthoy to use Station #2 on March 17, 2020 for a Battalion #2 Fire Police Meeting. Carried 3-0.
- Motion by Cappon, seconded by Newby to approve the request from Fire Police Captain Mike Duthoy to use either Station #2 or #3 the last Wednesday of every month for Fire Police Training and meetings. Carried 3-0.
- Motion by Cappon, seconded by Newby to approve a request from the Lake Shore Fire Department to use of Station #3 for Board of Directors Meetings every third Wednesday of every month, and also to use Station #2 for monthly meetings the first Wednesday of every month, and to approve the softball team to use Station #2 on Tuesdays after their home games. Carried 3-0.
  
- Motion by Cappon, seconded by Newby to approve a Lake Shore Travel Authorization Request for Ruben Isaacson to VFPASNY 2020 Convention, 5/14/2020 – 5/17/2020. (need registration check of \$520.69)
- Motion by Cappon, seconded by Newby to approve a Lake Shore Fire District Travel Authorization Request by Commissioner Randy Jensen to attend the National Fallen Firefighters Foundation Golf & 9-11 Stair Climb Coordinators Meeting in Emmitsburg MD from March 21, 2020 – March 23, 2020. There will be no cost to the fire district. Carried 3-0.
- Motion by Jensen, seconded by Newby to approve a Lake Shore Fire District Travel Authorization Request for Treasurer Holly Pearl to attend the NYSGFOA Annual Conference in Albany from 4/1/2020 – 4/3/2020. Total cost \$709.00. Carried 3-0.
- Lake Shore Fire District Travel Authorization Request for Commissioner Tom Cappon to attend the Pinsky Fire Law Group Conference at Turning Stone from 3/26/2020 – 3/29/2020. Total cost to be \$1210.50.
- Motion by Jensen, seconded by Newby to approve a Lake Shore Fire District Travel Authorization Request for Commissioner Lucas Falkner to attend the Pinsky Fire Law Group Conference at Turning Stone from 3/26/2020 – 3/28/2020. Total cost to be \$895.00. Carried 3-0.
- Motion by Cappon, seconded by Newby to increase the insurance on Lake Shore Station #3 from one million dollars to two million dollars (additional cost of \$375.00) as quoted by our insurance agent Gary Wilkins. Carried 3-0. Commissioner Jensen will take the necessary action with Mr. Wilkins.

**ACTION ITEMS:**

- Treasurer Pearl wrote a response to the letter received from Resident Doug Dobson containing the 2019 Budget vs Actual Report as well as other financial information that Mr. Dobson had requested. (mailed to Mr. Dobson)
- Treasurer Pearl wrote a response letter to Mrs. Albright’s question regarding vehicle use policy, the FDIC International question, interest rates and the Banks that the Fire District uses. (mailed to Mrs. Albright)
  
- Treasurer Pearl has recommended to switch over from a Chase credit card to a Bank of Castile credit card and she will use her professional judgement as to when would be an opportune time to take this action. Motion to proceed with this action by Commissioner Newby, seconded by Cappon. Carried 3-0.
- Chairman Jensen asked B/C Freeman to print out two copies of the SOP’s for Commissioner Cappon and Captain Addy.
- Chairman Jensen asked the Board if there are any items that we should post on the Fire District Webb Site. The group has several suggestions of items that would be good public information to post on the site.
  
- Motion by Cappon, seconded by Newby to enter into “Executive Session” at 8:48 PM to discuss Collective Bargaining. Carried 3-0.
- Motion by Newby, seconded by Cappon to exit “Executive Session” at 10:04 PM. Carried 3-0.
- There was no action taken as a result of the Executive Session.
  
- At the February 10, 2020 meeting of the Lake Shore Fire District Board of Fire Commissioners held at 1 Long Pond Road, Rochester, New York. Commissioner Cappon offered the following Resolution:

BE IT RESOLVED: that the Lake Shore Fire District Board of Fire Commissioners does here by elect to provide the pension benefit of Section 384-d of the Retirement and Social security Law, as presently or hereafter amended, for any member who duly elects to enroll in this plan”

BE IT FURTHER RESOLVED: that the effective date of such plan shall be the First day of March 2020.

Voting of the Commissioners is as follows.

Commissioner Cappon	YES
Commissioner Newby	YES
Commissioner Jensen	YES
Commissioner Tydings	Absent
Commissioner Falkner	Absent

- There being no further business to bring before the Board of Fire Commissioners, the meeting was adjourned at 10:14 PM until March 9, 2020 at 6:30 PM. Motion by Cappon, second by Newby. Carried 3-0

Respectfully Submitted

Robert E. Staub  
Secretary