

LAKE SHORE FIRE DISTRICT

BOARD OF FIRE COMMISSIONERS

SPECIAL MEETING, MINUTES MAY 13, 2020

- The Special Meeting on May 13, 2020 of the Board of Fire Commissioners was called to order by Chairman Jensen at 6:30 PM starting with the pledge of allegiance and a moment of silence, attending were Commissioners, Falkner, Tydings, Newby, Secretary R. Staub, Treasurer H. Pearl, Chief O'Coin, Deputy Chief Meeker, Battalion Chief Freeman, District Clerk Carmel, Fire Department President Tom Duthoy.
- This meeting is being recorded by Webex and the Fire District Secretary. With remote conference calling, the meeting as recorded will need to be transcript, per the Association of Fire Districts of the State of New York "AFSDNY". This is a formal process and needs to be done per Executive Order 202.1 of 2020 issued by Governor Andrew Cuomo in response to the Coronavirus COVID 19 crisis.
 - a. All meetings of the Board of Fire commissioners of the Lake Shore Fire District are open to the public, however, in accordance with Executive Order 202.1 of 2020 issued by Governor Andrew Cuomo in response to the Coronavirus COVID 19 crisis, the public will not be permitted to enter the Fire District building and instead this meeting will be opened to the public by means of remote video and audio
 - b. Through the access code which was provided via press release, on our webpage and also sent to the community via e-mail will permit the public to listen, but not to comment as this procedure complies with the Open Meeting Law as temporarily suspended and amended by the Executive Order. Any member of the public will have an opportunity via e-mail to submit questions and or comments to the Board of Fire Commissioners prior to the meeting. Any such comments will be considered as correspondence of the Board of Fire Commissioners.
 - c. Chairman Jensen will read all comments and questions from the public and give to the Secretary for the meeting minutes records.

Roll call, Cappon absent, Falkner present, Newby present, Tydings present, Jensen present, Chief O'Coin present, D/C Meeker present, B/C Freeman present, Treasurer Pearl present, Secretary Staub present, District Clerk Carmel present.

- Chairman Jensen asked D/C Meeker to review the requisition #0621, Account #201 (Two Firetech 15 LED Mini Brow Lights from Arnold Equipment @\$1,320.00, and Installation of the same by Floyd Truck Maintenance @\$1,000.00. These lights will be installed on the Pierce Engine E203.) Total cost of \$2,320.00 was approved. Motion by Tydings, seconded by Falkner. Roll call, Cappon absent, Falkner yes, Newby yes, Tydings yes, Jensen yes. Carried 4-0-1 absent

OPEN PUBLIC FORUM:

EMAILS FROM RESIDENTS:

Good Afternoon Commissioner Jensen,

I am writing in regard to the upcoming meeting of LSFd commissioners on May 13. I have been advised it is to review and finalize plans to purchase a new truck. Admittedly, the legal process of posting a notice of the intended purchase in the Greece Post, as well as notice of the meeting, have both been fulfilled. However, given the current pandemic and inability of residents, while mandated by Gov. Cuomo, to gather, to seek a petition signed by residents, to in any EFFECTIVE way oppose such a purchase with our tax dollars, I am wondering why the purchase, or any discussion pertaining to it, is not being postponed until this public health crisis is resolved and citizens are allowed to congregate, as well as pursue a petition.

The purchase is NOT an emergency. Residents should be afforded the ability to determine if there are enough petition signers to result in a special election, which is NOT POSSIBLE at this time. I question both the ethical and legal nature of this.

Respectfully,
Suzanne Albright
2096 Edgemere Drive

alswife127@aol.com

RANDY and LSFd Commissioners: I think you need to realize the state of our economy is going to be very challenging. I would ask that you put any major purchases on hold. I do not believe now is the time to be buying a new fire truck. Yes, it might look like a great deal but with everything going on at this time now is not the time to be making major purchases. The truck you want to replace is still in service doing its job. We have not seen the impact of this Covid 19 virus yet. Some of our taxpayers will have a long road ahead of them in the near future. My daughter will be furloughed this coming Friday, not to mention what is going on with the rest of our taxpayers in the LSFd. Just because you think you have the money, spending is wrong at this time. The truck might look like a good deal but who knows in 6 months it could be even better. Also, what are you going to do with the truck you want to replace? You have failed to let us know what you can get for this truck. I am afraid you will have to give it away. Randy, earlier this year you said the customer, the taxpayers, have a say in our day to day

operations. I do not feel you have lived up to your words. This comes down to three words: NEEDS, WANTS, COMMON SENSE. It is time to quit competing with the other fire districts. We are still waiting for a report on the consolidation study, which you failed us on when the taxpayers reached out to Paul Bishop, the company doing the study. You told him he was not to speak or meet with the neighborhood groups. I think you need to be reminded that it is taxpayers' dollars that are paying him, and the residents have a say even though you might not like it. If you and the commissioners move forward with the purchase of this truck, I feel you have failed us. You might need this money down the road as we might not have any grants available to you to use for purchases in the future. This state will be hurting for a long time. AL HAIN 352 South Dr Greece NY 14612

12:40 PM (4 hours ago)

Mike Green <michaelagreen1@gmail.com>

to me

Mr. Commissioner,

This email is sent to your attention to voice my concern, dismay, and disapproval of the decision by the Lake Shore Fire Dept. Board of Commissioners to approve the purchase of 2 fire trucks.

The purchase of the Rescue vehicle for \$170,000 is not necessary to pursue during these Pandemic times. Monies available to the LSFd should not be recklessly spent when budgets across the Region, State, Nation and World are now being drawn in due to the unknown financial future we will all be facing. To consider replacement of a vehicle with only 30,000 miles and in perfectly maintained condition should not be considered at this time.

This same thought process should also be used for the new Chief's vehicle that is on order as well. All major purchases by the publicly funded Lake Shore Fire Dept. should be shelved for at least a year until a better vision can be understood of our path through this Worldwide Pandemic.

Once again, this email is written to voice my objection to these 2 major capital purchases by the LSFd.

Respectfully submitted.

Mike Green

156 South Drive

salbright2@aol.com

to crumlishmpc@me.com, beachball1028@hotmail.com, Edge1575@aol.com, michaelagreen1@gmail.com, alswife127@aol.com, tggkelly54@gmail.com, memilaninewby@aol.com, Ed.Riley@stpaulfire.com, rhr128@hotmail.com, rickalbr@aol.com, optixx@aol.com, randy.jensen@lsfd.us

Thank you, Randy,

I would like to add- The Town of Greece just laid off 15 part time employees. The U of R Medical Center has laid off almost 20% of its employees. Nonessential businesses, or approximately 60-70% of United States companies and businesses, are closed, going out of business, filing bankruptcy. I have many, many friends and relatives who are now without an income, but with no change in monthly bills, including mortgages, utilities, vehicle payments and more. Our economy is crumbling. Our unemployment rate is "the worst since the Great Depression" and getting worse. Recovery might easily NOT occur during our lifetimes.

My own family is examining our resources and looking at ways to conserve and plan. Every penny must be evaluated and saved where possible. Why, then would the LSFD spend a single cent that is not currently essential? Why is LSFD not saving every possible penny right now? Raising our taxes for future needs will **not** be an option, possibly for years, or even decades, to come. To purchase a currently nonessential vehicle, or anything else, as the rest of us, the very people who pay for these things, cannot make car payments, is unbelievable. It feels like a slap in the face, literally.

Suzanne Albright

DOUGLAS DOBSON

to salbright2, randy.jensen@lsfd.us, crumlishmpc@me.com,
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Suzanne,

I was going to send Randy an email with almost the exact wording you sent. The economy and families are hurting now. Now is not the time to be spending money. Now is the time to "make do with what we have".

I even question now if LSFD needs all the paid personnel. I would like to see the calls for service in April & May?

Thanks for sending to Randy.

Doug

crumlishmpc <crumlishmpc@me.com>

to randy.jensen@lsfd.us, Cc:, beachball1028@hotmail.com, Edge1575@aol.com,
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rickalbr@aol.com, optixx@aol.com, SUE

To LFSD Commissioners,

Regarding replacing the rescue vehicle, here are my comments, which echo that of many other residents.

We understand that this vehicle is scheduled to be replaced in 2021 or 2022 for ~\$170K. But a deal came up that will save money on the purchase. While this might be a good idea in normal times, **THESE ARE NOT NORMAL TIMES.**

Due to the pandemic every level of government is going to lose significant amounts of revenue. Every government entity is, without any doubt, is going to come under significant financial strain unlike any they have ever experienced. Every expenditure, at every level of public service, must be carefully weighed and only ones that are extremely critical to keeping an operation going should be made, and even those should be put off as long as possible. This is going to be the new normal starting now, not next week or next month, but now.

We strongly suggest that the LSF not only decline to purchase this vehicle now but consider delaying this purchase until the result of the new normal from this pandemic is known. This should include either never replacing it or moving the schedule out another 3-5 years past its present replacement schedule, to 2025-2027. And yes, we know how old the vehicle will be at that point. This would be the correct decision to make at this point in time. To do otherwise is to ignore what is going on all around us.

The LSF cannot carry on with “business as usual”.

Regards,

Tom & Marilyn Crumlish
2728 Edgemere Drive

- There were no additional emails received from the residents since the Monday May 11, 2020 meeting.

At this time D/C Meeker gave his presentation of the available Rescue Vehicle.

D/C Meeker addressed the Board of Fire Commissioners and had a presentation of the proposed purchase of a 2019 Rescue Demo Unit, D/C Meeker had an Excel spreadsheet that was prepared for this presentation and reviewed by Treasurer Pearl and Attorney DiRaddo. This Demo Unit was built by Maintainer Custom Bodies of Rock Rapids, Iowa. This rescue vehicle is built on a Ford F550 with a 6.7L Power Stroke Turbo V8 Diesel engine and a 15 foot Body with an inside changing area for water/ice rescue that doubles as additional seating as the truck committee has discussed in the past. D/C Meeker indicated this vehicle has 177 miles on and comes with new rescue body and Ford chassis warranties, it is priced at \$159,600.00 which includes delivery to the Lake shore Fire Station on a flatbed trailer from Iowa. When pricing out a vehicle like this the truck committee had estimated it would cost from \$225,000.00 to \$275,000.00. Considering the

cost of the Rosenbauer Squad purchased in 2015 was \$145,000.00 D/C Meeker felt this deal is something that we should pursue further and quickly.

Jerome Fire Equipment in Clay NY (near Syracuse) is the authorized service and dealership for Maintainer Custom Bodies.

Looking at the fifteen-year Lake shore Fire District Vehicle Replacement Program (updated annually) the year 2020 calls for replacement of a Duty Officer Vehicle and a Medium Rescue Vehicle as described. D/C Meeker showed a list of the current vehicle replacement program from 2018 thru 2021.

D/C Meeker went thru all the specifications included on this vehicle, he also had pictures showing all of the compartments and heated changing area.

The purchase of this vehicle will be through the H-GAC Cooperative Purchasing Program, known as HGACBuy. This program was established pursuant to Texas Interlocal Cooperation Act [Texas Local Government Code, Title 7 Chapter 791]. The Act allows local governments and certain non-profits to contract or agree under the terms of the Act to make purchases or provide purchasing services and other administrative functions appropriately established by another government entity. The interlocal Contract (ILC) is the required legal document that establishes a link between the End User (local governments and certain non-profits) and HGACBuy and gives the End User access to HGACBuy contracts.

H-GAC has established interlocal Contracts with thousands of End Users throughout Texas and across the United States.

The Lake Shore Fire District did adopt a Resolution to authorize expenditure from the Equipment Reserve Fund the amount of \$175,000.00 for the purchase of a new 2019 Demo Rescue Vehicle. This Resolution was adopted on April 13, 2020 subject to a Permissive Referendum and shall not take place until 30 days have elapsed after its adoption. This notice was published in the May 7, 2020 edition of the Greece Post.

- Prior to this Demo Vehicle becoming available the Lake Shore Truck Committee had already been going down the road in designing a medium duty rescue vehicle in following the current vehicle replacement program. The truck committee has reviewed the specifications of the available rescue vehicle and determined that it would fit perfectly in our current needs and to purchase this vehicle for under \$165,000.00 would be a great value. The Truck Committee recommends the purchase this vehicle, it comes with a full factory warranty as it will meet the needs of Fire District.

- Comparison pricing currently on HGAC – April 13, 2020.
 1. Rosenbauer, Base price \$233,234.00 before additional items or equipment added.
 2. Pierce, Base price \$252,367.00 before additional items or equipment added.
 3. PL Custom Emergency Vehicles, Base price before additional items or equipment added.
- Comparison pricing of Available Demo Rescue Trucks.
 1. Rosenbauer, currently no demo unit rescue trucks available.
 2. Alexis Fire Apparatus, currently no demo trucks available.
 3. Ferrara, currently no demo rescue trucks available.
 4. KME, currently no demo rescue trucks available.

5. E-One, currently no demo rescue trucks available.
 6. Spartan, currently no demo rescue trucks available.
 7. Sutphen, currently no demo rescue trucks available.
- D/C Meeker explained how the vehicle would be used, he noted the Lake Shore Fire District is long and narrow and that we try to keep similar equipment at both of our fire stations as our firefighters are fully trained on the use of all fire district apparatus/equipment. This vehicle if purchased would be housed at the Long Pond Road Fire Station and used for water/ice rescue calls, towing of the Zodiac boat and it would also respond to any type of emergency if additional manpower were needed. This vehicle would be able to transport personnel to any location where they are needed. The 1998 Chevrolet would be relocated from Station #2 on Ling Road to the shed building behind Station #3 and would become an all-purpose vehicle to be used for transporting personnel, hose, equipment etc. If this proposed vehicle is purchased the current 1992 Saulsbury Heavy Duty Rescue would be put up for sale, the maintenance cost for this 1992 vehicle has averaged \$3,413.00 per year for the last ten years.
 - D/C Meeker also remarked that the National Fire Protection Agency has standards for replacing or reconditioning fire apparatus less than 25 years old if they are still in useable condition, he also noted the NFPA standard for air packs is ten years old and they then need to be replaced, so in the year 2023 we will have to replace all of our air packs at a cost of \$300,000.00.
 - D/C Meeker turned the meeting over to Treasurer Pearl for her input on how the purchase the vehicle meeting the requirements for competitive bidding.

TREASURER'S REPORT:

- Treasurer Pearl explained there are two ways that we can proceed on purchasing this vehicle meeting the requirements for competitive bidding.
- We can develop a set of specifications thru an internal process and go out for competitive bidding requesting sealed bids. The other way is to utilize a contract that has been arranged through another government organization that allows other government organizations to join in on that process, this would be a piggy-back contract. Even though the competitive bidding process is done by another organization the buying organization still has to go through do diligence to make sure the bidding process has been followed.
- The majority of this process is labor made up of what it would cost to go through this competitive bidding process internally versus using the H-GAC program.
- Internally the work is done by the Truck Committee of five members and only two of them are paid for by the fire district. Usually a project like this would take approximately 300 hours, so having two paid employees on the committee would cost the fire district approximately 120 hours of their salary, also to be included in this cost would be to include the cost of the Fire District Attorney, Treasurer time and Secretary time. These figures are then compared to the cost of going through the H-GAC program. After going through this due diligence process Treasurer Pearl determined that we would save about \$3,400.00 by going through the H-GAC program.
- We now look at what demo rescue vehicles are available and as shown by D/C Meeker there are none available that meets the needs of the Lake Shore Fire District.

- After this process has been completed we can start to get into the contract process with Maintainers Corporation (the demo vehicle manufacturer we are currently looking at) After going through the above steps we can now proceed to utilize the H-GAC cooperative buying program for purchasing the vehicle.
- A complete detailed process of this presentation by Treasurer Pearl is available with her and will be available in the file if this vehicle purchase is approved.
- D/C Meeker added that some people might want to know how the committee came up with a price of \$265,000.00 for a rescue vehicle. He explained that in checking with Rosenbauer a basic vehicle as discussed would cost approximately \$233,000.00, the Pierce price for a basic medium duty rescue vehicle is \$253,000.00, when adding slide out trays, lighting, compartment heater, any special compartment features, and any other features above the basic design all add up to the price of \$265,000.00 as the Truck Committee has estimated.
- Commissioner Jensen asked if we have reached out to the Fire District Attorney, Treasurer Pearl said we did reach out to him and he came back with a review of the work that we have performed and basically a summary of and outline of the laws that apply to a purchase like this, he outlined the steps for us to take and how they were met if we decide to move forward with a purchase like this.
- Chairman Jensen now opened the floor up for any comments the Board may have. Chief O'Coin thanked D/C Meeker, Treasurer Pearl and P/T Firefighter Howcraft, Firefighters Carmel and Murphy for all of the work they put into this project, he also commented that the NFPA recommendation of age (28 years) of the current rescue vehicle, and the maintenance cost plays a large part of this project.
- Commissioner Tydings originally thought there was a better way to purchase this vehicle and voted against the Resolution but after hearing that the money currently in the Reserve Accounts can only be used for that designation he feels if we could get somewhere in the neighborhood of \$25,000.00 for R208 (the 28-year old Heavy Duty Rescue) it would also offset the cost of the new demo vehicle. Also, after hearing the reports from D/C Meeker and Treasurer Pearl he is now in favor of the purchase of the demo rescue vehicle.
- Commissioner Falkner just wanted to be sure that the money in the reserve account can only be used for vehicles and cannot be used for any other type of purchase. Treasurer Pearl said that is correct. That is all he wanted to know.
- Chairman Jensen asked if this money could be used for purchase of air packs or for a building generator. Treasurer Pearl replied that a generator is an item that could possibly fit into either Capital Improvement or Equipment Reserve category, but our reserve accounts were set up many years ago and she could see a purchase such as a generator could fit into either category. Treasurer Pearl will show the Capital Plan for the district.
- Commissioner Falkner interjected that even though that money could possibly be used for other purposes it still does not fix the problem of having a 28-year old vehicle that needs to be replaced, Treasurer Pearl said we have an operational problem that needs to be evaluated and we have a financial piece to be addressed.
- Treasurer Pearl showed the next five years of the Capital Plan just for equipment, this year we have approved up to \$240,000.00 for a pick-up command vehicle and rescue vehicle through Permissive Referendum, she is also anticipating putting \$20,000.00 back into the account by sale of the current heavy-duty rescue. In 2022 there is an anticipated

expenditure of \$600,000.00 for a new Engine but that would not leave the district in a good position to purchase air packs @\$300,000.00, so she is suggesting that the fire district might have to bond the Engine in 2022 in order to buy the air packs in 2023. Also, in 2023 the plan calls for the replacement of two Chief Vehicles that totals up to \$400,000.00 for the year 2023. If we bond the Engine in 2023 we could cover the cost of the air packs and Chief's Vehicles, but looking two more years to 2025 there is another Engine scheduled to be replaced and that too would require bonding, that would mean that we would be going out for bonding of two vehicles in the next five years.

- Treasurer Pearl showed the Board several scenarios on how the district could avoid bonding including not purchasing this rescue vehicle, pushing out purchase of the Chiefs Vehicles in 2022, go ahead with purchase of the air packs, pushing out the purchase of an Engine in 2023 until 2025. Treasurer Pearl is not making any suggestions she is showing this extreme measure and path to follow if the fire district wants to avoid the bonding of equipment (two Engines) in the future.
- Commissioner Newby asked what the added cost of insurance of would be purchasing this new rescue vehicle if we have not sold any other vehicles. Treasurer Pearl checked our insurance policy and estimated the insurance on the replacement cost for that vehicle would be between \$1,000.00 and \$1,200.00 per year.
- Commissioner Newby wanted to know when the current rescue vehicle R208 was last put on the market for sale, D/C Meeker believes the last time it was advertised was during 2018 or 2019. Commissioner Newby said referring to the NFPA Standard indicating that we should replace vehicles that are 25 years old, how can we sell a vehicle that is 25 years old? D/C Meeker said this would be a comfort level to follow the Standard or not to follow the Standard. Commissioner Newby said that the 25-year vehicle replacement Standard is not a regulation and we could budget it a few years if we needed to. D/C Meeker said that is correct but then described a scenario of using out of Standard Air Packs and the liability that may result. Commissioner Newby said we are already over the Standard for replacing the 1992 rescue vehicle, that is correct.
- Chairman Jensen asked what the cost would be to bring the 1992 Rescue up to current standards, D/C Meeker said that seat belts would need to be updated and the brake system would also need to be updated, these are two items that came to mind at this time, he believes this would be an expensive upgrade.
- Chairman Jensen asked if the Board does not approve the purchase of this new rescue vehicle would the Truck Committee recommend taking R208 out of service? D/C Meeker said that would be up to the Board of Fire Commissioners to decide and the fire district attorney's opinion and the Boards comfort level to make that decision.
- Commissioner Newby asked Chairman Jensen if he had shared the community's opinions on the proposed purchase of the demo rescue vehicle with attorney DiRaddo. Chairman Jensen said someone questioned the petition part of the Permissive Referendum. Chairman Jensen responded that the requirements for a Petition would require signatures of residents that make up a total of 25% of the assessed value of the fire district to require the fire district to go to a Mandatory Referendum that would then allow the fire district residents to vote on the subject/project in question. Attorney DiRaddo said that part of the law has not changed and that the Fire District did nothing wrong and we should follow the law as it is in place. Commissioner Newby said that as

far as she knew that had not been shared with the rest of the Commissioners, and that we were doing what we need to and following the letter of the law as it is now.

- Chairman Jensen asked if there are any other questions that are to be brought up tonight.
- At this time Chairman Jensen asked Treasure Pearl to read the Resolution written by Attorney DiRaddo regarding the purchase of the Demo Rescue Vehicle through the H-GAC Buy Program.

Resolution

Approve Purchase of Medium Rescue Vehicle through HGAC Buy

Whereas, pursuant to General Municipal Law § 103(16.), fire districts are authorized to purchase apparatus and equipment, using contracts let by any state or any other political subdivision or district of that state, and

Whereas, such purchases made in accordance with General Municipal Law § 103(16) are deemed an exemption to the to the competitive bidding requirements of GML § 103, the purpose of the exemption is to reduce administrative and product cost, and increase efficiencies, and

Whereas, the Lake Shore Fire District Board of Fire Commissioners (The Board) is to review each procurement to determine whether the procurement falls within the exception, and

Whereas, a medium rescue vehicle acquisition committee was established by the board for the purpose of investigating and reporting to the board its recommendation, to be considered by the board, when purchasing vehicles through a consortium. Such review and recommendations are.

1. The contract must have been let by any state or any other political subdivision or district of that state, and
2. The contract must have been made available for use by other governmental entities, and
3. The contract must have been let in a manner that constitutes competitive bidding “consistent with New York State law.”, i.e. there must be present
 - a. A public solicitation of bids, and
 - b. Submission of sealed bids or analogous procedures to secure and preserve the integrity of the process and confidentiality of the bids submitted, and
 - c. Preparation of bid specifications, or a similar document that provides a common standard for bidders to compete fairly, and
 - d. Award to the lowest bidder who materially or substantially meets the bid specifications and is determined to be a responsible bidder.

Whereas, the Board must also consider other factors such as

1. An order with the Maintainer Custom Bodies will result in a contract with the Fire District in accordance with the terms and conditions of that contract.

2. The contract would be subject to standard procedures for claims processing, including audit of claims procedures and if advance payments are contracted for, same will be made in accordance with Town Law.
3. According to the rescue truck committee report, dated May 11, 2020 and the checklist provided to the board dated May 13, 2020 filed with this board, all the factors for the board to consider in order to use the exemption were addressed including
 - a) Cost savings
 - b) Available in state or county contracts
 - c) Availability under supply schedule 70 and section 1122.
 - d) Review of available manufacturers
 - e) Advance payment on contracts
 - f) Whether an amendment to the procurement policy is required
 - g) Requirements of state finance law section 162 and
 - h) Whether the Board did prior to adoption of this resolution on this date, by separate resolution, amended its procurement policy to allow purchases through the exemption set forth in GML §103(16).

Based upon the above the Board makes the following findings:

1. The desirable vehicle is a 2019 Ford F550 with a 15-foot body with a center inside changing area for water/ice rescue suits, which area doubles an additional seating.
2. This desirable vehicle is part of the district's 15-year replacement plan.
3. The vehicle is a demo, which means the district will realize a saving between \$40,000 and \$65,000.00 dollars.
4. An order with Maintainer Custom Bodies through HGACBUY will result in a contract with the Fire District in accordance with the terms and conditions of that contract,
5. The contract would be subject to standard procedures for claims processing, including audit of claims procedures. No performance bond is necessary as the vehicle is already purchased and comes with a new vehicle warranty.
6. The Truck Committee's report, dated May 13, 2020, filed with this board, sets out all the factors for the board to consider in order to use the GML 103(16) exemption including.
 - a. Cost savings
 - b. Available in state or county contracts
 - c. Availability under supply schedule 70 and section 1122.
 - d. Review of available manufacturers
 - e. Advance payment on contracts
 - f. Whether an amendment to the procurement policy is required
 - g. Requirements of state finance law section 162.
7. The Board did prior to adoption of this resolution on this date, by separate resolution, did amend its procurement policy to allow purchases through the exemption set forth in GML §103(16).

NOW THEREFORE, BE IT RESOLVED THAT

1. The Lake Shore Fire District Board of Fire Commissioners (the Board) finds that the statutory factors allowing the Fire District to purchase the medium rescue vehicle, pursuant to the exception set forth in GML 103(16), exist today and the date of the contracts for the purchase of the medium rescue vehicle and be it further resolved that

2. Based upon the attached attorney opinion of May 13, 2020 and truck committee report dated May 11, 2020 and the checklist dated May 13, 2020, this Board approves and reaffirms the inter-local contract for cooperative purchasing with HGACBUY, and further authorizes the Chairman to execute a contract with Maintainer Custom Bodies regarding the purchase of the medium rescue vehicle, including the prepayment and be it further resolved that

3. The Fire District Board of Fire Commissioners authorizes the execution of any and all documents and contracts regarding the acquisition of the medium rescue vehicle through the HGAC Buy program and the dealer and manufacturer.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

Chairman	Jensen	Yes
Commissioner	Tydings	Yes
Commissioner	Newby	No
Commissioner	Cappon	Absent
Commissioner	Falkner	Yes

Dated: May 13, 2020

By: Robert Staub, Secretary
Lake Shore Fire District, New York

Chairman Jensen asked for a Motion on the Resolution that was read by Treasurer Holly Pearl.

Motion offered by Falkner, seconded by Tydings to approve the Resolution as read regarding the Demo Rescue Vehicle.

Roll call vote.

Tydings	Yes
Falkner	Yes
Newby	No
Jensen	Yes
Cappon	Absent

ACTION ITEMS:

- Chairman Jensen asked Vice Chairman Tydings and Commissioner Falkner to look at Headquarters Fire Station for only essential needs and what improvement really need to be done this year. The building generator has been an issue this year and we need to address sleeping arrangements for career staff.
- There being no further business to bring before the Board of Fire Commissioners, the meeting was adjourned at 8:19 PM until June 8, 2020 at 6:30 PM. Motion by Tydings, second by Newby. Carried 4-0.

Respectfully Submitted

Robert E. Staub
Secretary